


PORT REX TECHNICAL HIGH SCHOOL APPLICATION FOR ADMISSION



PLEASE USE THE CHECKLIST TO ENSURE YOU HAVE COLLECTED ALL THE NECESSARY INFORMATION AND HAVE ATTACHED IT TO THE FULLY COMPLETED APPLICATION FORM.

NB: NO COPIES WILL BE MADE BY THE SCHOOL!



1	APPLICATION FORM IS FULLY COMPLETED AND SIGNED.	
2	ONE PASSPORT SIZED PHOTOGRAPH (NOT OLDER THAN TWO YEARS).	
3	CERTIFIED COPY OF YOUR CHILD'S UNABRIDGED BIRTH CERTIFICATE . If you still need to apply for this, please supply the abridged certificate and receipt for the unabridged certificate.	
4	NON-SA RESIDENTS – PLEASE SUPPLY VALID RESIDENCE AND STUDY PERMITS ISSUED BY THE DEPARTMENT OF HOME AFFAIRS.	
5	CERTIFIED COPIES OF THE 2024 DECEMBER AND 2025 FIRST TERM REPORTS .	
6	CERTIFIED COPIES OF THE FOLLOWING IDENTITY DOCUMENTS: <ul style="list-style-type: none"> • Father • Mother • Person responsible for account payment (in case of a third party) • Death certificate of deceased parent/s 	
7	SINGLE PARENTS – TO SUBMIT THE FOLLOWING FOR OTHER PARENT: <ul style="list-style-type: none"> • Certified copy of identity document. • (If not available please state reason by submitting an AFFIDAVIT). • Contact details of the other parents. 	
8	CERTIFIED COPIES OF BOTH PARENTS' PAYSLEIPS (NOT OLDER THAN THREE MONTHS) – BANK STATEMENT IF UNEMPLOYED (AND PERSON RESPONSIBLE FOR PAYMENT OF SCHOOL FEES).	
9	CERTIFIED COPY OF THE CURRENT SCHOOL FEE STATEMENT, AS WELL AS THE PRIOR YEAR.	
10	LEGAL GUARDIANS – PLEASE SUPPLY COURT RULING FOR LEGAL GUARDIANSHIP OR CUSTODY OR ANY SIMILAR RIGHT OF THE PERSON CLAIMING SUCH RIGHT.	
11	PROOF OF RESIDENCE (i.e. Municipal account).	
12	ARE YOU FULLY AWARE THAT PORT REX T.H.S. IS A TECHNICAL SCHOOL?  In short, please tell us what you believe your child will do with their Port Rex technical education? In addition, what are your child's plans after he/she matriculated?	

PLEASE NOTE THAT PORT REX T.H.S. IS A FEE-PAYING SCHOOL, THEREFORE, SCHOOL FEES IS COMPULSORY.

CLOSING DATE FOR APPLICATIONS: THURSDAY 17 APRIL 2025 @ 15:00

PLEASE SUBMIT YOUR APPLICATION FORM TO THE SECRETARY'S OFFICE - NO EMAILS WILL BE ACCEPTED.

FOR OFFIAL USE ONLY:		
DATE RECEIVED:		
RECEIPT NUMBER:		
CAPTURED: DATE:		

GRADE APPLYING FOR

	2026
--	-------------

Please attach
1 X
ID size photos of
the learner in this
space

HOSTEL ACCOMMODATION REQUIRED (BOYS ONLY) (X):

YES	NO
------------	-----------

Please complete a separate application for the hotel, available from the secretary.

- The 2025 hostel fees is R51 810-00 (R4 710-00 per month) per learner (Jan-Nov).
- The hostel fees will be charged monthly in advance.
- The 2026 hostel fees will only be available in October 2025.

GRADE 9 & 10 APPLICATIONS:

PLEASE NOTE THAT THERE WILL ONLY BE A VERY LIMITED NUMBER OF VACANCIES IN GRADE 9 & 10. APPLICATIONS WILL ONLY BE CONSIDERED SHOULD A VACANCY EXIST IN THE GRADE.

DETAILS OF LEARNER (PRINT OR TICK ✓)

SURNAME			
FULL NAMES			
LEARNER'S CELL NO.			
GENDER (✓)	Male		Female
DATE OF BIRTH	DD	MM	YR
I.D. NUMBER			
CITIZENSHIP			
IF NOT A SOUTH AFRICAN CITIZEN: PASSPORT OR PERMANENT RESIDENCY NUMBER			
HOME LANGUAGE (✓)	English		IsiXhosa
	Afrikaans		Other

DETAILS OF PRESENT SCHOOL (PRINT)

NAME OF PRESENT SCHOOL		CONTACT NO.	
PRESENT GRADE		PREVIOUS GRADE(S) FAILED	
HAS THE LEARNER FAILED GRADE 7 PREVIOUSLY?			

PLEASE INDICATE YOUR SUBJECT CHOICE FOR THE FIRST ADDITIONAL LANGUAGE (TICK ✓)

ENGLISH HOME LANGUAGE + ISIXHOSA FIRST ADDITIONAL LANGUAGE	
OR	
ENGLISH HOME LANGUAGE + AFRIKAANS FIRST ADDITIONAL LANGUAGE	

LEARNER'S INVOLVEMENT IN CURRENT SCHOOL

LEADERSHIP POSITION (Prefect, Class Captain etc)	
SPORT <i>(ON ADMISSION TO PORT REX TECHNICAL HIGH SCHOOL, MY SON/DAUGHTER UNDERTAKES TO PARTICIPATE IN ONE WINTER AND ONE SUMMER SPORT.)</i>	
CULTURAL (Music, Chess etc)	
OTHER	

BIOLOGICAL SIBLINGS OF THE APPLICANT CURRENTLY AT PORT REX TECHNICAL HIGH SCHOOL:

SIBLING NAME AND SURNAME: _____ GRADE: _____

IS THE FATHER OR MOTHER OF THE APPLICANT A PAST PUPIL OF PORT REX T.H.S.? (TICK ✓)

	YES	NO
FATHER		
MOTHER		

DETAILS OF PARENTS/LEGAL GUARDIANS (PRINT)

	BIOLOGICAL FATHER OR LEGAL GUARDIAN				BIOLOGICAL MOTHER OR LEGAL GUARDIAN			
SURNAME								
NAME								
I.D. NUMBER								
MARITAL STATUS	Married		Single		Married		Single	
	Divorced		Widow/Widower		Divorced		Widow/Widower	
OCCUPATION								
EMPLOYER								
WORK TELEPHONE								
CELL NUMBER 1								
CELL NUMBER 2								
HOME ADDRESS								
STREET								
SUBURB								
CODE								

PLEASE INDICATE IF THE LEARNERS' PARENTS ARE DECEASED (TICK ✓)

NO DECEASED PARENTS	<input type="checkbox"/>	*** If "YES" please provide copy of death certificate
BOTH PARENTS DECEASED	<input type="checkbox"/>	
FATHER ONLY DECEASED	<input type="checkbox"/>	
MOTHER ONLY DECEASED	<input type="checkbox"/>	

DETAILS OF RESPONSIBLE PERSON IF THE LEARNER DOES NOT STAY WITH PARENT/GUARDIAN

SURNAME AND NAME				
RELATIONSHIP TO LEARNER				
I.D. NUMBER				
MARITAL STATUS	Married		Single	
	Divorced		Widow/Widower	
OCCUPATION				
EMPLOYER				
WORK TELEPHONE				
CELL NUMBER 1				
CELL NUMBER 2				
HOME ADDRESS				
STREET				
SUBURB				
CODE				

OFFER OF A PLACE:

PLEASE DO NOT CONTACT THE SCHOOL WITH REGARDS TO PLACEMENTS – YOU WILL BE NOTIFIED BY EMAIL.

ENSURE THAT ALL EMAIL ADDRESSES ARE CORRECT AND LEGIBLE FOR ALL ACCEPTANCES / NON-ACCEPTANCES WILL BE COMMUNICATED VIA EMAIL.

PLEASE PRINT: (WRITE IT IN STANDARD LETTERS – LETTERS ARE NOT CONNECTED)

<i>Example</i>	s	e	c	r	e	t	a	r	y	@	p	o	r	t	r	e	x	t	h	s	.	c	o	.	z	a			
E-Mail address																													
E-Mail address																													

CONTRACT:

PARENT/LEGAL GUARDIAN DECLARATION:

I hereby declare that:

1. The stated information is true and correct and should we provide the school with false information, this application and the outcome thereof will be reviewed, and may be withdrawn.
2. I/we have read, understood and accept the Code of Conduct as found on the school's website.
3. I/we have read, understood and accept the School Admission Policy as found on the school's website.
4. I/we will hold the school in no way responsible for loss of personal effects at school or on school tours.
5. We acknowledge that we are jointly and severally liable for the compulsory school fees in terms of Section 39 SASA, as set out from year to year by the Governing Body.
6. I/we appoint my/our home address referred to above as my domicilium citandi et executandi address for any process which may be instituted against me should I fail to pay any outstanding school fees by the due date.
7. I/we hereby consent to the use of photographs that may include my/our child, to market the school in promotional materials and on the school's social platforms.

SIGNATURE:
BIOLOGICAL FATHER / LEGAL GUARDIAN

SIGNATURE:
BIOLOGICAL MOTHER / LEGAL GUARDIAN

INITIAL AND SURNAME

INITIAL AND SURNAME

DATE

PUPIL DECLARATION:

I declare that I have read, understood and accept the Code of Conduct as found on the school's website.

SIGNATURE:
PUPIL

DATE: _____

CONSENT

I/We hereby consent to an illicit substance test being carried out should the school deem it necessary.

SIGNATURE:
BIOLOGICAL FATHER /
LEGAL GUARDIAN

SIGNATURE:
BIOLOGICAL MOTHER /
LEGAL GUARDIAN

SIGNATURE:
PUPIL

DATE: _____

PORT REX IS GOING PAPERLESS: D6 COMMUNICATOR

PLEASE NOTE THAT AFTER YOUR CHILD HAS BEEN ACCEPTED TO PORT REX T.H.S. IT WILL BE COMPULSORY FOR PARENTS TO DOWNLOAD THE "D6 COMMUNICATOR" MOBILE APP. THIS APP WILL GIVE YOU EASY ACCESS TO IMPORTANT SCHOOL INFORMATION AND URGENT ANNOUNCEMENTS.

ACCEPTANCE OF A PLACE OFFERED:

WHERE A PLACE IS OFFERED, PARENTS WILL BE REQUIRED TO RETURN THE REPLY DOCUMENTS ACCEPTING A PLACE IN THE SCHOOL. A NON-REFUNDABLE DEPOSIT MUST BE PAID WITH ACCEPTANCE (AMOUNT TO BE CONFIRMED).

ADVANCE INFORMATION TO NEW PUPILS:

INFORMATION WILL BE E-MAILED OR MADE AVAILABLE AT THE SCHOOL IN NOVEMBER 2025 TO PARENTS AND PUPILS WHO HAVE BEEN ACCEPTED TO THE SCHOOL. THIS WILL CONTAIN DETAILS ABOUT THE FIRST DAY FOR NEW PUPILS, ORIENTATION, UNIFORM REQUIREMENTS, SCHOOL FEE INFORMATION ETC.

SCHOOL FEES AND FINANCIAL COMMITMENT:

PORT REX TECHNICAL HIGH SCHOOL IS A QUINTILE 5 SCHOOL; THEREFORE, PAYMENT OF SCHOOL FEES IS COMPULSORY FOR THE PARENTS OF ALL LEARNERS.

THE ANNUAL FEE FOR THE CURRENT YEAR, 2025 IS R35 000-00. THE ANNUAL FEE FOR NEXT YEAR, 2026, HAS NOT YET BEEN FINALISED, BUT IT DOES INCREASE EACH YEAR. IF YOUR CHILD IS ACCEPTED INTO THE SCHOOL, YOU WILL BE NOTIFIED IN DUE COURSE OF THE ANNUAL FEE. YOU ARE GIVEN THE OPTION OF PAYING SCHOOL FEES EITHER "UP FRONT" OR MONTHLY OVER 11 MONTHS (JANUARY TO NOVEMBER).

A DISCOUNT OF ONE MONTH'S FEES WILL BE GIVEN IF THE ANNUAL AMOUNT IS SETTLED IN FULL BY 28 FEBRUARY.

PARTICULARS OF THE PERSON WHO WILL BE RESPONSIBLE FOR PAYING THE FEES: PLEASE COMPLETE THE SECTION BELOW IN FULL:

LEARNER'S NAME AND SURNAME	
NAME AND SURNAME OF THE PERSON WHO WILL BE RESPONSIBLE FOR PAYING OF FEES	
RELATIONSHIP TO LEARNER	
IDENTITY NUMBER	
CELL NUMBER	
RESIDENTIAL ADDRESS	
PLACE OF EMPLOYEMENT	
TELEPHONE NUMBER AT WORK	
PERIOD OF EMPLOYMENT	FROM: _____ TO: _____

BOTH PARENTS/LEGAL GUARDIANS TO INDICATE THEIR GROSS MONTHLY INCOME

FATHER/LEGAL GUARDIAN		MOTHER/LEGAL GUARDIAN	
LESS THAN R15 000		LESS THAN R15 000	
R15 000 TO R20 000		R15 000 TO R20 000	
R20 000 TO R25 000		R20 000 TO R25 000	
R25 000 TO R30 000		R25 000 TO R30 000	
MORE THAN R30 000		MORE THAN R30 000	

I understand and accept that Port Rex THS is a fee-paying school and I voluntarily enrol my child at the school with the understanding and commitment that school fees are due and payable to ensure that my child has access to the full advantages of a sound education.

I also understand that Port Rex THS reserves the right to enquire about my credit record with any credit reference agency.

SIGNED BY THE PERSON RESPONSIBLE FOR
PAYMENT OF SCHOOL FEES

DATE

👉👉 REMINDER! APPLICATION FORMS MAY ONLY BE SUBMITTED TO THE SECRETARY'S OFFICE.

APPLICATIONS MAY NOT BE EMAILED.